



HEIGHTS HIGH SCHOOL GRADUATION GUIDELINES

The Heights High graduation ceremony is the pinnacle of the academic year. It is a joyful and dignified event that honors the accomplishments of many students.

Spectators' Guidelines

At the request of the Heights High Administration, all participants attending the ceremony are asked to follow the prescribed etiquette:

- Cell phones and related electronic equipment should be turned off to ensure that all guests can hear and enjoy the commencement activities.
- Children should be seated with a responsible adult. All guests are asked to limit their movement during the ceremony, going in and out of the ceremony is distracting to everyone.
- Graduation begins with the senior procession. The audience is asked to rise as the procession enters and remain standing until the guests are seated on stage and the National Anthem has concluded.
- Please remain silent during the awarding of diplomas. Please express your excitement in ways that will not prevent others from hearing the speaker and enjoying the ceremony.
- Graduation closes with the recessional of graduates, faculty, and on-stage guests. Audience members are asked to rise and remain at their seats until the graduates have left the theater.
- Do not block or stand in the aisles or ramps to take pictures.
- Helium balloons are not permitted in the theater because they block the view of others during the ceremony.
- No air horns will be allowed.
- No signs of any kind can be attached to the railing or walls.
- No spectators will be allowed in the area where the graduates are lined up for processional.
- No laser pointers are allowed.
- Distractions such as name calling, whistling, and yelling detract from the formal nature of the program and should not occur.

Parents - with your support and cooperation we anticipate a dignified and joyful graduation ceremony for the Heights High class of 2016!

Students' Guidelines

- Participating in graduation is a privilege and not a right.
- Please be on time for all graduation events. Students who arrive after the commencement procession has begun will **not** participate.
- Make sure the graduation gown has been ironed before graduation ceremony.
- Cap is worn flat, parallel to floor. Decorations on cap are not allowed. Tassel is placed on the left side.
- **No pranks, dancing, shouting or inappropriate gestures during the ceremony. Diplomas and transcripts will be withheld for infractions, until a later date.**
- Cords and medallions worn during commencement ceremonies are restricted to the following groups:
 - Class Officers
 - National Honor Society
 - All Academic Students
 - Top Thirty Students
 - National Technical Honor Society
 - Criminal Justice
 - AVID
 - Tri-M
- Females: Wear clothes and shoes that complement the graduation gown. Do not wear bright clothing. Hosiery must be of neutral shade. Do not wear corsages, jewelry, etc. Do not bring purses; there is no place to put them. Bring a large safety pin to pin keys to gown or dress.
- Males: Wear white or pastel shirt with tie, dress pants, dark socks, and dress shoes. Any facial hair must be clean and well-groomed and not distracting or conspicuous.
- Do not bring cameras, pagers, cell phones, laser pointers, etc. They will be picked up.
- No tennis shoes, flip-flops, or combat boots.
- Students who can't adhere to the guidelines will not participate in the ceremony and will have their diplomas held until June 10, 2016.

